Operating Staff Meeting Minutes

December 14, 2011

Welcome & Introductions

*Approval of Minutes:

The following minutes were approved at today’s meeting as follows:
September 2011 Minutes – Motion to approve made by Nikki Nunes, seconded by Sherry Osgood
October 2011 Minutes – Motion to approve made by Diane Tiffany, seconded by Nikki Nunes
November 2011 Minutes – Motion to approve made by Diane Tiffany, seconded by Sherry Osgood

*New OS Employees:

New Employee Renee Hirschenhofer was introduced as the new Assistant Director of Human Resources. Renee invites anyone who just wants to say hello or who have any questions or concerns regarding benefits administration, HIPAA Compliance, employee relations, retirement and/or faculty orientation and processing to contact her via email at crhirschenhofer@plymouth.edu.

*Question of the Month:

The Worse & the Best question was presented with the answers to the question being brought up at our January meeting.

*Parking discussion was moved to February as there were speaker complications with this month’s meeting.

*HB 334: “AN ACT relative to the state’s authority to prohibit or regulate firearms, firearms components, ammunition, or firearms supplies.”

Chief Creig Doyle spoke at today’s meeting regarding HB 334 and what it means to not only PSU but our communities. Chief Doyle suggested that the OS discuss this bill as a body and prepare a letter to our elected officials in support or against HB 334 and/or a possible amendment thereto exempting colleges and universities state wide. Individuals are also welcome to write their own letter as well.

Nikki Nunes made a motion to vote on whether or not to write a letter opposing HB 334 as it currently reads. Fran Bean seconded that motion. A vote was taken in favor of opposing HB 334 as it currently reads and the motion was carried with the majority.
Discussion ensued on the fact that not all OS members were present at the meeting and should a letter be created on behalf of the OS body without the knowledge or consent of those not in attendance. It was decided that the letter would be signed on behalf of OS members in attendance at the December meeting. A hand vote was taken with all in favor of moving forward with a letter signed in this manner.

Goals/Topics:

*Lactation/Station: Location/Needs
Stephanie Halter wanted everyone to know that we do have lactation stations across campus for faculty, staff and students that could use a personal touch. If you have any items that you feel would be appropriate for donation that would make these spaces more warm and comfortable, it would be greatly appreciated. Please contact Stephanie if you would like to make a donation or if you have any questions at sjhalter02@plymouth.edu.

*Threat Assessment Concerns – Due to time constraints, this was tabled till our January meeting.

*January Pot Luck – Bring a dish, dessert...to share
We welcome all OS to participate in this pot luck meeting and bring your favorite dish to share with your fellow OS at our next OS Meeting on January 11 from 10:30-11:30 in the HUB Hage Room. This year we would like to ask that along with your dish you provide a small card that states the ingredients included in your dish to avoid those with allergies eating something they shouldn’t. If you would like to create a crock-pot dish there will be plenty of outlets available so bring it on.

*All OS Emails
Discussion of what information should be shared via All OS emails. OS agreed that the All OS email should be informational and/or provide resources for OS and should not be used as a tool to share opinions by OS or others.

Treasurer’s Report:
Food Balance $79.60
General Account $4,556.23

Announcements:

*VPEMSA Search Committee

*Special Thanks: Bylaw Committee, Fundraising/Scholarship, PATF, Student Senate (back-up) Representatives.
Thanks to all of these groups for the work they have done. The Student Senate is still looking for one back-up OS representative. If you are interested please let Jen Frank know.

Wrap-Up
*Thanks to the College of Graduate Studies for the snacks at today’s meeting.

*50/50 Raffle – Congratulations Kathy Peverly!