OS meeting minutes 10/17/12

New OS staff were introduced

**Jim Hundrieser – VP Enrollment management & Student Affairs spoke.** Jim laid out a strategy for recruiting students, part of which is to focus on creating a good feel or vibe on campus. He noted that as OS staff, we play an important role in helping to create a good feeling on campus – to help parents who are very involved in their kid’s campus experience. Good customer service and a friendly attitude will go along way. Luckily, we are already doing a great job!

The goal is to have 1400 new enrolled students in the Fall of 2013. They are also working on increasing transfers from community colleges and are also looking at online degree options.

Overall, enrollment will stay the same because of recent losses, but the goal is to bring enrollment back to previous levels overtime.

**Web page versus blog:**

Jordan Goodnough spoke about assessing the value of the OS web page versus the OS blog – We should chose one over the other to maintain. Right now, you get to the OS web page through the blog.

The blog contains meeting minutes and reports, while the page contains policies and the handbook. It was noted that if there is no real conversation, then there is no need for a blog. The idea of using Moodle as a possible addition/alternative to the blog was discussed. College of Grad Studies uses this very effectively for interoffice communication and information sharing.

Everyone was asked take a look at both the page and the blog, and decide which one is the most valuable and which one we want to try to maintain. We will do this at the next meeting.

**Committee reports**

**Welfare committee:** The committee met last week - Mark Casale is exploring a survey

**Fundraising committee:** They are looking for volunteers for the Festival of Trees which starts 11/20/12.

**Parking Committee:** There are 2 OS reps on the committee – 4 total that are OS members. The committee is looking at changing the restrictions for Res North parking 1) lower age to 20 years old 2) Lower credits to 30. This is more in line with the population that will be served by this lot.

They are working on getting mopeds and Motorcycles designated parking to conserve on space.

They are also planning to make the PAT raffle spot mobile (not just near Rounds) so that it’s useful for staff all over campus.
**PAT meeting:**  Pres. Steen spoke and presented information on changes in the enrollment numbers and finances.

**Environmental committee:** The committee is looking at a central information site for all environmental activities on campus. The committee meets on the 2nd and 4th Wed. of the month at 11:15 in the basement of Mary Lyons. Everyone is welcome!

**Faculty Observer:** The discussion centered on the equity plan to bring faculty salaries in line with other institutions. The provost has the information and will making a decision on how to proceed.

**Professional Development:** There are plenty of funds. So far 11 PATS and 7 OS have received funds.

**Brown Bags:** There was an excellent brown bag about Advance Care Planning. And there will be another one in November by Terri Dautcher on Social Networking in Business.

**PBLG report (added from Deb Cole)**

The first meeting was basically to introduce all the committee members. A power-point presentation was shown of the tasks assigned and the deadlines for the FY14 PSU budget.

Next meeting is scheduled for Thursday, at 8am.

**Announcements:**

**Res Life:** There will be faculty and staff tours of campus on Nov 7th at 9:30 am. The details will be listed in campus FYI.

**Human Resources:** There will be a benefit fair on Wed. 10/24. Also a flu clinic on 10/29. HR is also piloting the live chat feature on their website.

The deadline for the Sara Jayne Steen Operating Staff award nominations is this Friday (10/19).

Chris Mongeon, GM from Sodexo, was scheduled to come and speak but did not show up.