Welcome from Nikki Nunes

September and October minutes approved by Barbara LaJeunesse and Roberta Thompson

Committee Reports:

- Welcoming: Barbara LaJeunesse introduced Kellie Braconier, Registrar’s Office!
- Fundraising & Scholarship: Jen Smith
  Festival of Trees – Dec 6 & 7, 2013 – 10:30am – 8:00pm – Plymouth Regional Senior Center
  If you would like to enter a tree….entry forms are due by Monday, December 2nd
  [https://www.surveymonkey.com/s/OSFestivalofTrees2013](https://www.surveymonkey.com/s/OSFestivalofTrees2013) for an entry form
  As of November 20th, 30 trees have been registered
  PSU Chorale will perform on Friday, Dec 6th at 5pm
  Vocal Order & Mixed Emotions will perform on Saturday, Dec 7th at noon
  All proceeds of this event will go towards the Operating Staff Scholarship which benefits a NH resident student.
  Volunteers are needed….please contact Sherry Osgood at slosgood@plymouth.edu
- Professional Development: Deb Underwood
  $500 as of November 20, 2013
  Meeting on November 20th to review 8 applicants – will possible run out of funds
  20 PAT’s and 15 OS awards so far this year have been given out.
- Parking Committee: (see attached)
- PAT Observer: Kathy Peverly – (see attached)
  Dennis McManus won the Pat Storer Award – Congratulations Dennis McManus

The Sara Jayne Steen Award was presented to: Barbara LaJeunesse....CONGRATULATIONS!!
A very nice presentation from our Speaker, Nikki Nunes and a huge thank you to all the committee members.

Minutes taken by:
Debbie Cole – Student Affairs Senator
PAT Meeting and Pat Storer Award Ceremony- November 1st 2013

Justin L’Italien, PAT Speaker-Elect Introduced the following new PATs
  • Katie Caron, Campus Manager, Environmental Health & Safety (Physical Plant)
  • Gale Beckwith, Advancement Events & Volunteer Coordinator (University Advancement)
  • Justin Thibeault, Information Technologist II (Division of Online & Continuing Studies)

Courtney O’Clair, PAT Speaker- announced the Lauren Lavigne was chosen to be the PAT representative to the Principal Administrator Evaluation Task Force and that the NEASC committee is here from Sunday to Wednesday

Committee Reports:

Athletic Council: John Scheinman, Joan Andresen
  • Drug testing policy is online
  • Cross-country team is new to PSU this year and is doing well so far!
  • The Hall of Fame banquet was a few weeks ago and it was “awesome” (Rodney)

Fundraising & Benevolence: Domenica Medaglia-Brown, Lynnette Lawrence, John Scheinman, Angie Ricciardi
  • Gearing up for the PAT Raffle next month-Tickets are available now from any committee member
  • There are four new PATs who have signed up for the payroll deduction plan -There is now a total of 44 PATs contributing through payroll deduction.
  • Past student PAT scholarship winners are helping with selling tickets

Observer to Operating Staff: Jeff Furlone
  • Spoke at last OS meeting about the C.A.R.E. Team
  • Also introduced Rick Bailey to the group (new Director of Public Safety and Emergency Planning)

Parking Committee: Janette Wiggett, Brendon Hoch
  • Frank Cocchiarella – The ticket machine in Lot 401 will be paid off in less time than originally thought-less than a year and a half as opposed to the three years.
  • Note from Brendon
    o An RFP has been issued to find a vendor for ticketing and permitting. There have been issues with the current vendor (IPARQ) with regards to accurate revenue projections and timely submission of revenues from the vendor to PSU.
    o The Police Department will be reviewing towing contracts and possibly making changes.
    o Faculty-Staff who do not hold a newly issued parking permit will begin receiving violation notices in the next few weeks. They have already received warnings.
    o A review of current lot usage was discussed. More space should now be available in Lot 304 (behind Hyde) as some Sodexho staff are now being assigned to other lots (such as 401 & 402) as a courtesy to PSU Faculty/Staff
    o The committee was asked to consider whether the campus would benefit from another “Pay to Park” lot (similar to Lot 408 on Merrill Street) and where such a lot might be placed, with discussion planned for a future meeting.
    o Lot 601 (behind Ice Arena) is reserved for busses only; the parking map will be updated to reflect the change.
Planning & Budget Leadership Group (PBLG): Doreen Burrows, Dave Matta
- Note from Doreen:
  “The PBLG committee has been divided into 2 working groups.
  1) The Budget group continues to refine the criteria for rating the strategic requests that are due to the committee on or before November 18th. Additional information and updates will be made available at the December PAT meeting.
  2) The planning group has been diligently working on the final revision to the strategic plan. (More updates may be available from Dave Matta and/or other PBLG planning group members who are in attendance at Fridays meeting).”

Professional Development: Jessica Morel, Patti May, Sarah Robertson, Joan Andresen, Daniel Bramer
- Four applications were awarded last month

Safety: Sara Tirrell, Janette Wiggett
- Voted Katie Caron (new Campus Manager, Environmental Health & Safety) as the chair of the committee
- Slip and fall/ winter season is almost upon us. Wear proper footwear and keep an eye out as you walk across the campus

Welfare: Wendy Hills (Burnham), Rodney Ekstrom, Joyce Larson, Dave Carpentiere, Tony Trodella, Ted Wisniewski
- HR is working on goals for redesigning and developing a new assessment tool to be used for performance evaluations. They are going to be looking for feedback from constituency groups in the form of direct feedback, survey and a focus group (with PAT reps).

Old Business: None

New Business: None

Announcements:
- Brendon Hoch – Wanted to bring awareness to the Campus Food Bank. If you have canned goods, please consider donating them. The Food Bank follows FDA guidelines and is open for students Tuesday, Wednesday, and Friday (various hours). Food Bank also offers advice on budgeting and personal finance.
- Jeff Furlone – Wanted to address Red Sox celebration aftermath. Rumors around campus are untrue (there wasn’t 3,000 students milling about campus). There were several hundred students moving across campus and a small portion of those students were acting up. In fact, a large amount of students helped clean up some of the mess left behind. 13 students have been identified from staff and other students. Administrators have met with seven of them and will be meeting with the rest shortly. These students are now on notice.
- Frank Cocchiarella (regarding the Red Sox celebration) - Our campus should be proud of our student government and their leadership and involvement. They worked hard to provide events for students to attend throughout the week and kept things positive. 95% of students were pleasant and agreeable during the celebrations. Also wanted to point out that the campus police (and surrounding towns) were excellent in keeping things contained and away from off-campus businesses and homes. Special thanks to those officers.
• Tim Keefe (regarding the Red Sox celebration) - There were a few isolated incidents but PSU was definitely prepared. Many staff and students stayed into the early hours of the morning to help clean everything up.
• Rick Bailey (regarding the Red Sox celebration) – We had a plan and everything fell into place. There was great positive interactions with students, and wonderful cooperation with Res Life. If you see any videos and can identify someone who was destructive, please pass it along.

The meeting was adjourned and they introduced Dennis McManus the Pat Storer award winner!

Respectfully submitted,
Kathy Peverly
PAT Observer

Parking Committee Notes
Oct 23, 2013 Meeting
Submitted by Karen Weldon, OS representative

• The committee needs to vote on a new chairperson. Sgt. Hutchins has stepped down from the committee and Gerry Evans has taken her place as the UPD representative.
• PSU is working on requesting bids for a new Permit and Ticketing program. The goal is to confirm a vendor by Spring 2014.
  o Main complaints with the current program (IParq) are: the inability to download info into Banner and IParq has been slow in sending revenue to PSU.
• PSU is reviewing contracts for Towing and Snow Removal and trying to determine acceptable fines to charge students and the fees paid to a Towing Operator for services.
• Sodexo employees were directed to park behind Health Services which has worked well and has freed up spaces in Hyde lot 304.
• Overall there has been good feedback on the new permits issued. A few complaints have been made about the fee for a 2nd permit.
• The kiosk managed parking lot (#408, near Center Lodge) has been very successful and the kiosk is expected to be paid off after 1 year of use.
• There is an expected increase in all areas of parking-related revenue (permits/fines) this year.
• There was discussion about posting better signage for parking behind the Ice Arena. It has been used as both Faculty/Staff parking and for buses attending athletic and special events.
• We are looking for a location for a 2nd kiosk parking lot but it has been difficult to find space.
• We reviewed results of the parking lot usage tally compiled by Mark Casale.
  o There is more student parking in 603 (by Ice Arena) vs. in 503 by the PE Center.
  o Increase in commuter usage.
  o Langdon Woods still has open spaces even with 40 spaces offline.
• UPD is having Criminal Justice majors assist with directing traffic and parking enforcement to give them field experience.