To: Operating Staff  
From: Bylaws Proposal  
RE: Bylaws Proposal  

Presented at the _______________ OS Meeting  
Voted and approved at the _______________ OS Meeting  

Proposal: To Combine the two awards committees into one with a combined group of PAT and OS selecting two OS awards and PAT awards.  
Rationale: To reduce the number of representatives due to the lack of time available for staff members to serve on committees. Much of the prior composition was redundant.  

New or Current Wording:  
Function: See attached  
Composition: See attached  

Proposed Change:  
Function: See attached  
Composition: See attached  

NOTE:  
Procedure: Motions to update/change an OS Bylaw are initiated by the standing committee members. This form along with a completed sample can be found on the OS Blog and can be used as guide. They are also on the operating staff reference material webpage. Motions are presented to the OS by the committee putting forth the change. Most motions are presented and voted on at the same meeting. If the motion is complex, it is presented at one OS meeting and then voted on at the following one. This allows time for any concerns to be addressed before the change is made to the document. At the September 28, 2011 Special OS Bylaw Meeting it was voted that the bylaws committee does not have to bring editorial changes to grammar, spelling, punctuation, and/or changes to the format/layout of the bylaws up for a vote as long as any of these changes have no effect on the meaning or purpose of the statements involved.
Current Wording:

1. The Distinguished Operating Staff Award (DOSA) Selection Committee

Function:

This committee will meet annually to review nominations and materials submitted by the nominees. The committee will select a recipient for the Distinguished Operating Staff Award. The committee members will assist the Chair, as needed.

An Operating Staff member is eligible to be selected for the Distinguished Operating Staff Award again after a period of ten (10) years.

Composition:

This committee shall be composed of seven (7) members: The OS Speaker-elect, the Faculty Speaker, the PAT Speaker, two (2) OS members, a past Distinguished PAT Award recipient and a past Distinguished OS Award recipient. The two OS members and the past award recipients will be chosen by the Chair. The OS Speaker-elect will chair this committee. The replacement of members on this committee is at the discretion of the Chair.

[Revised and adopted 09/28/11]

2. The Sara Jayne Steen Operating Staff Service Award (SJSOSSA) Selection Committee

Function:

This committee will meet annually to review nominations and select a recipient for the Sara Jayne Steen Operating Staff Service Award. The committee members will assist the Chair, as needed.

An Operating Staff member is eligible to be selected for the Sara Jayne Steen Operating Staff Service Award again after a period of (10) years.

Composition:

This committee shall be composed of seven (7) members: The OS Speaker, one (1) member from Dining Services or the Bookstore (alternate years), one (1) member from the community at large, one (1) faculty member, one (1) member of the student body as appointed by the Student Senate, the current Distinguished OS Award recipient and the current Distinguished PAT Award recipient. The Dining Services/Bookstore member, the community member and the faculty member will be chosen by the Chair. The OS Speaker will chair this committee. The replacement of members on this committee is at the discretion of the Chair.

(New Committee: Adopted 09/09/09)
[Revised and adopted 09/28/11]
Proposed Change

1. Award Selection Committee: (Joint OS/PAT)

Function:

This committee will meet annually to review nominations and select recipients for the following awards.

a. The Distinguished Operating Staff Award (DOSA)

b. The Sara Jayne Steen Operating Staff Service Award (SJSOSSA)

c. The Distinguished PAT Award

d. Patricia Storer PAT Award

Composition:

This committee shall be composed of ten (10) members: The OS Speaker, the OS Speaker-elect, the previous PAT Speaker, the PAT Speaker-elect, the Faculty Speaker (or designee), the President of the Student Body (or designee), a past Distinguished PAT Award recipient, a past Distinguished OS Award recipient, a past Patricia Storer PAT Award recipient, and a past Sara Jayne Steen Operating Staff Service Award Recipient.